# RESEARCH GRANT AWARD PROGRAM *Letter of Intent*

**Instructions:** Please fill out all sections of this template. Incomplete letter of intent (LOI) applications will not be accepted. If you have not been funded by FCF in the past, you must include an NIH biosketch or the equivalent if you are an international investigator. If you are submitting a biosketch, please attach the biosketch after the LOI template and save the entire document as one PDF.

All LOI submissions must be saved in a PDF format with the following file title: **PI *last name\_PI first name\_LOI [insert current date in MMDDYY format]****.* Submissions not received in this format will not be accepted. Email the completed LOI form to [grants@fanconi.org](mailto:grants@fanconi.org). Investigators will be contacted within one month of their LOI submission date regarding acceptance to submit a full proposal.

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| **PI Name(s)/Degree(s):** |
| **Institution:** |
| **Total Funding Requested ($25,000 - $250,000):**  *See more information on page 2 regarding milestone-based budget.* |
| **Requested Award Period (1 or 2 years):** |
| **Project Title:** |

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| **PROJECT OVERVIEW (800-word limit)**  *The project overview must include clearly defined specific aims, a brief description of the research design and methods, the anticipated impact of the proposed work on the FA field, and how the project fits within the scope of FCF funding priorities.* |

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| **LAY NARRATIVE *(4 sentence limit)***  *Provide a brief description of the project in language suited for a non-scientist audience.* |

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| **PROJECT TIMELINE AND MILESTONES (no word limit)**  *Provide a proposed timeline based on expected milestones that will be accomplished for each specific aim. Provide the anticipated budget required to reach each milestone. LOI proposal ideas that are not organized by achievable milestones will not be considered.* |